



Position: Coordinator for Ukraine

ERGO Network is hiring a part time (up to 80 percent) Programme Coordinator (Ukraine) to join its team in Brussels.

ERGO Network

ERGO Network (www.ergonetnetwork.org) brings together 27 members from across Europe and supports organisations with a common perspective on Roma grassroots empowerment and equal citizenship to challenge stereotypes and combat stigmatization. We mobilize and connect organisations and individuals that share and express our values – active citizenship, shared responsibility, and passion – to strengthen Roma civil society involvement in decision-making at local, national and European level and to address existing shortcomings of policies targeted at Roma.

Since the outbreak of the war in Ukraine, ERGO Network and its members have been very strongly engaged in supporting Ukrainian Roma through material aid, coordination with other partners and advocacy for better addressing antigypsyism towards Ukrainian Roma refugees. Thanks to a grant of the European Programme for Integration and Migration (EPIM), we can now hire a dedicated programme coordinator for one year to strengthen this important work.

Roles and responsibilities

We are searching for a Coordinator for our work to support Roma refugees from Ukraine with strong project management and coordination skills to:

- Act as a hub for strategic and operational relationships with and between ERGO Members, including the Ukrainian Roma Women Fund Chiricli, other Roma and pro-Roma civil society organisations, humanitarian organisations, IGOs and European institutions for effective coordination of responses to the situation of Ukrainian Roma.
- Support members in order to ensure the active engagement and representation of ERGO Network and Chiricli in EU policy-making regarding the war in Ukraine.
- Provide technical inputs to documentation, training modules, tools and other resources produced by ERGO Network regarding the situation of Ukrainian Roma refugees and IDPs.
- Closely monitor the situation in Ukraine and recipient countries regarding the situation of the Roma impacted by the conflict and provide updates to the team on contextual changes to promote informed decision-making and create linkages.
- With support from ERGO Members, consolidate data from different assessments/analyses about the situation of Ukrainian Roma and feed it into relevant policies – such as Rebuild Ukraine or Humanitarian Response Plans-HRPs.
- Coordinate and support ERGO members to implement activities concerning Ukrainian Roma in accordance with a jointly defined strategy.
- Assist the Director and other staff of the secretariat in lobbying the European institutions both on EU and on Pan- European level.
- Assist other staff of the secretariat in outreach and fundraising.
- Keep the e-mail list concerning ERGO's work on Ukraine up-to-date.

- Contribute to visualisation of the work of ERGO Network on Ukraine and the refugee crisis through articles on the ERGO website.

This task list is indicative and non-exhaustive. The team of ERGO Network is small, the workload can be high at certain times and unexpected tasks might appear. The Programme Coordinator will report to ERGO Network's Director and works in close contact with the other team members and staff from member organisations. The working language is English.

Candidate's profile

Essential

- Proven experience in coordination of different partners, including civil society and international organisations.
- Proven experience in project management, including budget management.
- Sound understanding of antigypsyism and the situation of Roma refugees.
- Excellent knowledge of English, with Russian, Ukrainian and/or Romani a strong plus.
- Ability to work independently with minimum supervision and to cope with stressful situations and deadlines.

Desirable

- Experience with policy analysis and lobbying.
- Knowledge of the situation in Ukraine and experience working with Ukrainian civil society.
- Knowledge of issues of migration.
- Good knowledge of European Institutions and their functioning.

Conditions

One-year contract under Belgian law on 80% basis (or less, if desired).

Salary: approx. 2.800 EUR (pro rata according to the agreed working time) per month gross salary plus compensation for public transport, lunch vouchers, representation costs and hospitalisation insurance.

Starting date: October 1st 2022 or as soon as possible

Location: Brussels, with some remote work possible.

Application procedure

Interested and qualified candidates should submit their CV and motivation letter to info@ergonetwork.org by **August 21st 2022, 23:59 CET**, indicating in the subject of the email "Application Programme Coordinator Ukraine". This email address can also be used for further information and questions.

We will review the applications on a rolling base. Successful candidates will be invited for interviews in Brussels on September 19th, 20th and 21th. Zoom interviews will also be taken into consideration.

